

Request for Proxy Privileges

Date: _____ **Proxy's ID Number:** _____

I authorize _____ to borrow materials from Helmke Library as my designated
Name of Proxy
proxy. The term of this privilege should expire on the following date: _____.
MM/DD/YY

Check one: This request is for a new proxy.
 This Request is for a *continuing* proxy to receive a *renewed* period of
checkout privileges.

I assume all responsibility for all materials borrowed by the above named individual as my proxy

Sponsor Signature: _____

Printed Name: _____

Sponsor ID number: _____

Address: _____

Phone Number: _____

This form should be filled out by the patron requesting a proxy (sponsor) and returned to any library circulation desk by the proposed proxy. Please direct questions regarding proxy privileges to the Service Desk at (260) 481-6505